

Creating and Using Polls in Zoom

Polling is a useful in-class tool to track the general perspective and understanding of participants. Zoom has an easy way to create and launch polls described below.

Zoom Polling

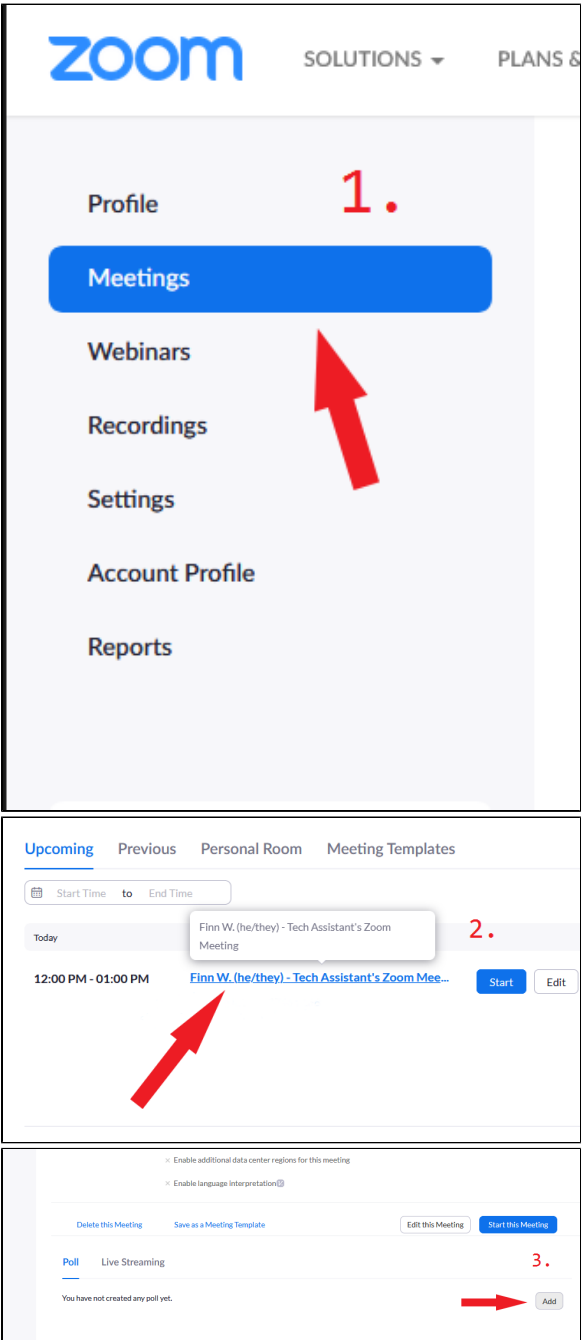
To see what a poll looks like in Zoom, watch the video below.

Creating a Poll

Each meeting can have up to 25 polls which can have multiple questions

Polls can be made **after** a meeting has been scheduled. [Schedule the meeting](#), then find your meeting by going to [Zoom's home page](#) and signing in.

1. Click the "Meetings" tab on the left hand side.
2. Select the meeting title.
3. Scroll to the bottom under the "Poll" and click "Add."



Creating Questions

1. Give the poll a meaningful name so that you and your co-hosts know which one to use
2. Allow the responses to be anonymous
3. Type your question in the box (you can have up to 225 characters including spaces)
4. Choose the type of question you want to create
5. Create at least two answers to choose from (you can have up to 10 answers, each being up to 225 characters including spaces)
6. Add another question and repeat steps 3-5 (you can have up to ten questions)
7. Save the poll (you can have up to 25 per meeting)

The screenshot shows the 'Add a Poll' interface with the following elements and annotations:

- 1.** A text input field at the top for the poll title, labeled 'Enter a title for this poll.'
- 2.** A checkbox labeled 'Anonymous?' with a help icon.
- 3.** A text input field for the question, labeled 'Type your question here.'
- 4.** Radio buttons for 'Single Choice' (selected) and 'Multiple Choice'.
- 5.** A list of ten answer fields, labeled 'Answer 1' through 'Answer 10 (Optional)'. A large red bracket groups these fields.
- 6.** A '+ Add a Question' button at the bottom of the question list.
- 7.** 'Save' and 'Cancel' buttons at the bottom right of the interface.