

Teaching & Learning

Anti-Plagiarism

[Turnitin](#) is a plagiarism prevention services that helps educators prevent plagiarism by detecting unoriginal content in student papers.

Service Attributes
Service Category
Teaching & Learning
Service Name
Anti-Plagiarism
Audience
Faculty, Staff, Students
Service Cost
There is no charge for this service
Managing Team
User Services
Applications
Turnitin

Attendance Tracking

Instructors can track attendance for students. More information can be found at: [Moodle FAQs](#)

**Service
Attributes**

**Service
Category**

Teaching &
Learning

**Service
Name**

Attendance
Tracking

Audience

Faculty, Staff,
Students

Service Cost

There is no charge
for this service

**Managing
Team**

Application
Development

Applications

There are no
supporting
applications
associated with this
service

Blogs

Blogs for faculty & staff are available upon request.

Service Attributes

Service Category
Teaching & Learning

Service Name
Blogs

Audience
Faculty, Staff

Service Cost
There is no charge for this service

Managing Team
Application Development

Applications
There are no supporting applications associated with this service

Classroom Technology

[Classroom Technology at a Glance](#)

Classroom Technology Terminology

Full System	Lite System	Zoom Ready	Zoom room
	<ul style="list-style-type: none"> • Remote Control or Control System • Lab Computer • Wireless Mouse • Wireless Keyboard • DVD/Blu-Ray Play • Laptop Hookup • Desktop Speakers 	<p>Camera and mic at the podium that can be used for Zoom. This works best when the speaker is at the front of the room.</p>	

- Control System
- LCD Monitor
- Lab Computer
- Wireless mouse
- Keyboard
- Wired mouse
- DVD /Blu-Ray
- Laptop Hookup
- Wall Mounted Speakers
- Other accessories that vary

- Remote Control or Control System
- Lab Computer
- Wireless Mouse
- Wireless Keyboard
- DVD /Blu-Ray Player
- Laptop Hookup
- Desktop Speakers

Service Attributes
<p>Service Category</p> <p>Multimedia & AV</p> <p>Teaching & Learning</p>
<p>Service Name</p> <p>Classroom Technology</p>
<p>Audience</p> <p>Faculty, Staff, Students</p>
<p>Service Cost</p> <p>There is no charge for this service</p>
<p>Managing Team</p> <p>User Services</p>
<p>Applications</p> <p>Global Viewer Enterprise</p>

			<ul style="list-style-type: none"> • Webcam • USB microphone
Document Camera An overhead camera that projects whatever object or book is below the lens.	SMART Board Allows the presenter to interact with the projected image. Technology is located in the white board. http://www2.smarttech.com/st/en-US/Products/SMART+Boards/Front+Projection/600+Series/Default.htm	Interactive Projector Allows the presenter to interact with the projected image. Technology is located in the projector.	

Classroom Technology Training Videos

Classroom Technology at a Glance

Classroom Technology By Building (with pictures)

[Classroom Technology - Campus Center \(CC\)](#)

[Classroom Technology - Discipleship Center \(DC\)](#)

[Classroom Technology - Esther K Augsburg Art Center \(AC\)](#)

[Classroom Technology - Martin Store \(MS\)](#)

[Classroom Technology - Northlawn \(NL\)](#)

[Classroom Technology - Lancaster Campus \(LC\)](#)

[Classroom Technology - Lehman Auditorium \(LA\)](#)

[Classroom Technology - Roselawn Academic \(RLN\)](#)

[Classroom Technology - Rutt Annex E \(RT-E\)](#)

[Classroom Technology - Rutt House \(RT\)](#)

[Classroom Technology - Sadie Hartzler Library \(LB\)](#)

[Classroom Technology - Seminary Building \(SB\)](#)

[Classroom Technology - Suter Science Center \(SSC\)](#)

[Classroom Technology - University Commons \(UC\)](#)

Computer Labs

<p>Kiosk Computers: located in general areas for quick access to email or printing</p>			
Campus Center first floor	Hartzler Library third floor	Roselawn Academic second floor	Roselawn Academic third floor
Suter Science Center concourse			
<p>Public Labs: available to all students when open and are not available for scheduling</p>			
<p>University Commons 125</p> <ul style="list-style-type: none"> • Contains 4 Windows computers and a multi-function device. • Open when the Athletics suite is open. • Consumables (paper & toner) supplied by Information Systems. 		<p>Library Main Floor</p> <ul style="list-style-type: none"> • Contains 18 Windows computers, monochrome multi-function device, and color multi-function device. • Open when the Library is open. • Consumables (paper & toner) supplied by Information Systems. 	
<p>Classroom Labs: contain a projection system, are open to students when not in use by classes and are available for scheduling</p>			
<p>Campus Center 234</p> <ul style="list-style-type: none"> • Contains 25 21.5" iMacs, scanner and laser printer. • Contains a SmartBoard and document camera. • Open when the building is open. • Consumables (paper & toner) supplied by Information Systems. • Under video surveillance. 		<p>Library 106</p> <ul style="list-style-type: none"> • Contains 24 Windows computers, scanner and laser printer. • Open when the building is open. • Consumables (paper & toner) supplied by Information Systems. • Under video surveillance. 	
<p>Department Labs: open only to student in that department. Open hours are determined by the department. Consumables and any special equipment is supplied by the department</p>			

<p>Service Attributes</p>
<p>Service Category</p> <p>Teaching & Learning</p>
<p>Service Name</p> <p>Computer Labs</p>
<p>Audience</p> <p>Faculty, Staff, Students, Affiliates</p>
<p>Service Cost</p> <p>There is no charge for this service</p>
<p>Managing Team</p> <p>User Services</p>
<p>Applications</p> <p>PDQ, AD Group Policy, LabStats</p>

<p>Academic Success Center</p> <ul style="list-style-type: none"> • Hartzler Library 300 • Managed by the Academic Success Center • Contains 6 Windows computers 	<p>BioMedicine</p> <ul style="list-style-type: none"> • Rutt House & Rutt Annex • Managed by MA in Biomedicine • Contains four Windows computers 	<p>Graduate Counseling</p> <ul style="list-style-type: none"> • Seminary 040 • Managed by Graduate Counseling • Contains two Windows computers. 	<p>Graduate House</p> <ul style="list-style-type: none"> • Heatwole II House • Managed by Graduate Dean's Office • Contains 6 Windows computers and laser printer.
<p>Music</p> <ul style="list-style-type: none"> • Lehman Auditorium lower level • Managed by Music department • Contains four Mac Minis. 	<p>Psychology</p> <ul style="list-style-type: none"> • Roselawn Academic third floor • Managed by Psychology department • Contains six Windows computers and two printers. 	<p>Seminary</p> <ul style="list-style-type: none"> • Seminary • Managed by Seminary • Contains eight Windows computers and a multi-function device. 	
<p>Department Classroom Labs: contain a projection system, are open only to students in that department when not in use by classes</p>			
<p>Advanced Media Lab (AML)</p> <ul style="list-style-type: none"> • University Commons 276 • Managed by the Visual & Communication Arts department • Contains 15 27" iMacs and Wacom tablets. • Hosted Software: Adobe Creative Suite • Utilized by students for video production 	<p>Chemistry</p> <ul style="list-style-type: none"> • Suter Science Center 037 • Managed by the Chemistry department • Contains two Windows computers. 	<p>Digital Media Lab (DML)</p> <ul style="list-style-type: none"> • Augsburg Art Center • Managed by the Visual & Communication Arts department • Contains 15 27" iMacs • Hosted Software: Adobe Creative Suite 	<p>Engineering</p> <ul style="list-style-type: none"> • Suter Science Center 050 • Managed by the Engineering department • Contains 18 Windows computers.

<p>Nursing</p> <ul style="list-style-type: none"> • Campus Center 351 • Managed by the Nursing department • Contains two Windows computers. 	<p>Roselawn 116 (IEP)</p> <ul style="list-style-type: none"> • Contains 10 Windows computers and laser printer. • Managed by IEP. 		
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Consulting

Consulting is offered for faculty who want to discuss classroom technology.

Service Attributes

Service Category

Teaching & Learning

Service Name

Consulting

Audience

Faculty, Staff, Students

Service Cost

There is no charge for this service

Managing Team

User Services

Applications

There are no supporting applications associated with this service

Course Evaluations

Course evaluations are automatically scheduled for all courses with more than two students enrolled that are at least 14 days in length. The evaluations will be scheduled shortly after the last day to drop classes. All evaluations will be scheduled with default start, reminder and end dates.

- For undergraduate courses, the start date will be three weeks before the end of the course and the end date will be six days before the end of the course.

Service Attributes

Service Category

Teaching & Learning

- For graduate and seminary courses, the start date will be two weeks before the end of the course and the end date will be the same as the end date of the course.

Evaluations for undergraduates classes must end before final exams begin (that is, on the last day of classes). Evaluations for graduate and seminary classes must end by the last date of class. *Evaluations must always end before posting of grades.*

You may view and modify the dates associated with automatically scheduled course evaluations. You may also delete a scheduled course evaluation if the course should not be evaluated (for example, an independent study with three students enrolled, practica or internships, student teaching). Any modifications to the course evaluation dates must be done before the date you wish to change. For example, evaluations are automatically emailed to students on the default start date, so you cannot change the start date after that has occurred.

Everyone associated with courses as faculty or staff assistants still have access to their courses in the course evaluation portlet.

Caveats

- Invitation email dates (consequently evaluation survey start dates) are limited to being sent no earlier than 30 days prior to the end of the course).
- Evaluation end dates are limited to being no later than 7 days after the end of the course.

Important: Evaluations should always end before posting of grades.

[Scheduling a Course Evaluation](#)

[Course Evaluation Reminder Emails](#)

[Course Evaluation Reports](#)

[Cancelling a Course Evaluation](#)

[Adding a Course Evaluation Link in Moodle](#)

[Changing the Default Dates for a Course Evaluation](#)

Data Analysis

SPSS

EMU has a 25 concurrent user license for SPSS-Base. It is only available on EMU Windows computers. Departments that need to use SPSS on a Mac will need to use Remote Desktop Services or fund the purchase of SPSS for Mac. Departments that need additional modules will need to fund the purchase. SPSS offers a student version for students who want to purchase SPSS.

JASP

JASP is an open-source project supported by the University of Amsterdam. It is available to anyone for free.

<https://jasp-stats.org/>

R

R is a free software environment for statistical computing and graphics. It is available to anyone for free.

<https://www.r-project.org/>

Service Name

Course Evaluations

Audience

Faculty, Staff, Students

Service Cost

There is no charge for this service

Managing Team

Institutional Research

Applications

Explorance Blue

Service Attributes

Service Category

Teaching & Learning

Service Name

Data Analysis

Audience

Faculty, Staff, Students, Affiliates

Service Cost

There is no charge for this service

Managing Team

User Services

Applications

JASP, R, SPSS

Learning Management System

EMU uses Moodle for LMS.

Moodle FAQs can be found at <https://moodle.emu.edu/mod/wiki/view.php?id=26951>

Service

Attributes

Service Category

Teaching & Learning

Service Name

Learning Management System

Audience

Faculty, Staff, Students

Service Cost

There is no charge for this service

Managing Team

Information systems

Applications

Moodle

Lecture Capture

Panopto captures class lectures, and not just recordings of an instructor speaking but can include computer screen projections and other presentation materials. Panopto is installed on all EMU computers and is available for faculty, staff and students to install on their personal device.

[Installing the Panopto Desktop Recorder](#)

[Panopto for Students](#)

[Panopto for Instructors](#)

[Zoom to Panopto Process](#)

[YouTube - IS does not recommend using YouTube](#)

Service

Attributes

Service Category

Multimedia & AV

Teaching & Learning

Service Name

Lecture Capture

Audience

Faculty, Staff,
Students

Service Cost

There is no charge
for this service

Managing Team

User Services

Applications

Panopto, Zoom

Online Learning Interaction (VoiceThread)

VoiceThread is a tool to facilitate online learning interaction.

Using in Moodle: <https://voicethread.com/howto/moodle/>

VoiceThread Training Session: <https://voicethread.com/share/14346146/>

Available VoiceThread Workshops: <https://voicethread.com/workshops>

VoiceThread Blog: <https://voicethread.com/blog>

VoiceThread YouTube Channel: <https://www.youtube.com/channel/UCXggZ2yUPudu9EKx5ZtrdAw>

Your browser does not support the HTML5 video element

Service

Attributes

Service Category

Teaching &
Learning

Service Name

Online Learning
Interaction

Audience

Faculty, Staff,
Students

Service Cost

There is no charge
for this service

Managing Team

Information systems

Applications

VoiceThread

Reference Management

EMU uses EndNote for reference management.

[How to Use EndNote](#)

[EndNote Support](#)

Service

Attributes

Service Category

About EndNote

Faculty, Staff and Students that want to install EndNote on their personal computer should contact the Helpdesk.

Teaching & Learning

Service Name

Reference Management

Audience

Faculty, Staff, Students

Service Cost

There is no charge for this service

Managing Team

User Services

Applications

EndNote