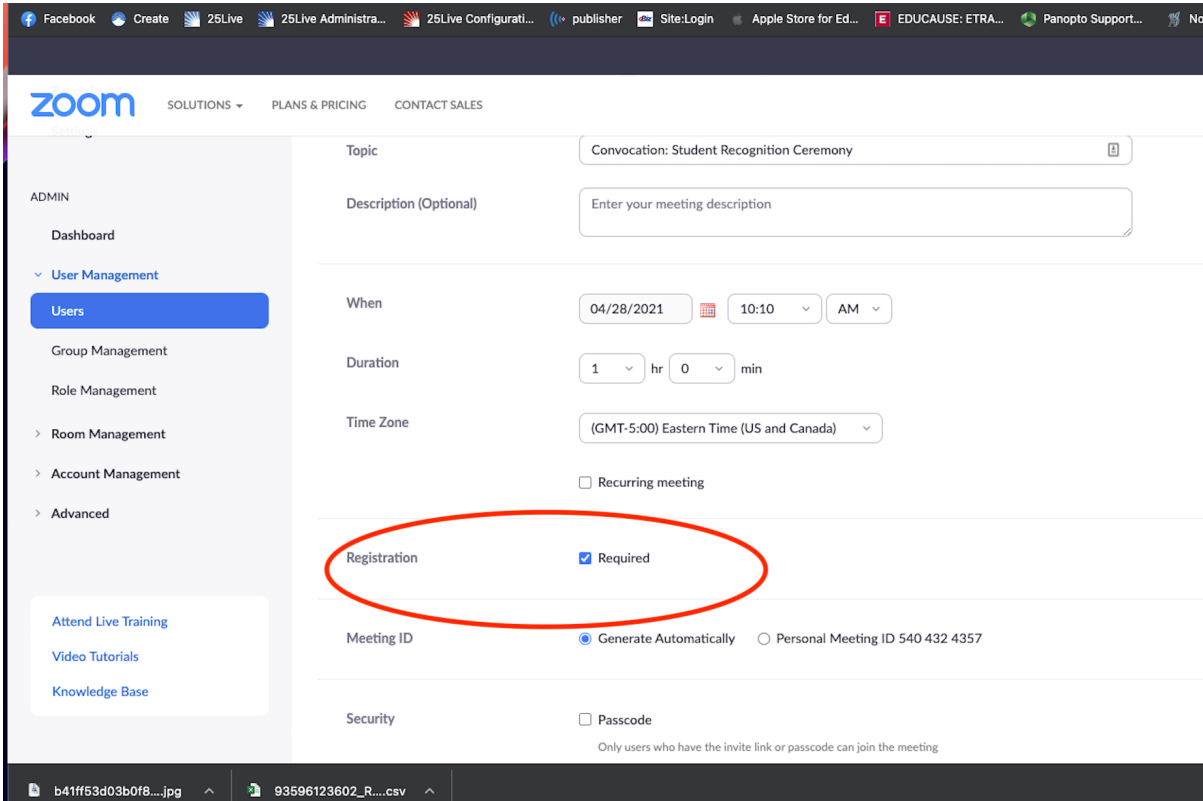


Create a Zoom Meeting with Registration

To capture required information for convocation points, all meeting will need to require registration.

You will need to create the meeting after logging in with Google at zoom.us.



The screenshot shows the Zoom meeting creation interface. The 'Registration' option is highlighted with a red oval and is set to 'Required'. Other visible options include 'Recurring meeting', 'Meeting ID' (Generate Automatically selected), and 'Security' (Passcode). The meeting topic is 'Convocation: Student Recognition Ceremony' and the date is '04/28/2021'.

Field	Value
Topic	Convocation: Student Recognition Ceremony
Description (Optional)	Enter your meeting description
When	04/28/2021 10:10 AM
Duration	1 hr 0 min
Time Zone	(GMT-5:00) Eastern Time (US and Canada)
Recurring meeting	<input type="checkbox"/>
Registration	<input checked="" type="checkbox"/> Required
Meeting ID	<input checked="" type="radio"/> Generate Automatically <input type="radio"/> Personal Meeting ID 540 432 4357
Security	<input type="checkbox"/> Passcode Only users who have the invite link or passcode can join the meeting

Here is Zoom's documentation on how to do this: <https://support.zoom.us/hc/en-us/articles/211579443-Setting-up-registration-for-a-meeting>